

BAYSHORE SANITARY DISTRICT MINUTES

Regular Meeting of January 23, 2014

Opening of Meeting: The meeting was called to order at 7:04 P.M.

Roll Call:

Present: Gallagher, Quinteros, Rizzi, Swanbeck, Tonna

Absent: None

Also: Maintenance Director Landi, District Counsel Lauren Quint, and Clerk Landi

Oral and Written Communications: *(Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)*

- (1) Communications from members of the public
None
- (2) Communications from members of the District Board and Staff
President Gallagher reported that on January 6 she and Directors Quinteros and Rizzi attended the ribbon cutting ceremony for the Bayshore shuttle. She said that it is a nice service for the residents but wonders why there are no stops on Geneva Avenue especially between Rio Verde and Schwerin Streets.
Work has begun on Geneva Avenue for the utility undergrounding project.
- (3) Acknowledgment of recent correspondence to the District
None

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the Regular Meeting of December 19, 2013
- (5) Payment authorization for bills and compensation
- (6) Accept 12/31/13 report on District's current financial status
- (7) Accept December, 2013 checking account reconciliation

A motion was made by Director Quinteros, seconded by Director Swanbeck and passed by voice vote approving the consent items which include payment by check numbers 617-628 and Director payroll.

Board Reports – consideration of matters relating to:

- (8) President Gallagher
 - (a) LAFCo: The Maintenance Director attended the January 15 meeting. There was a continuance of the public hearing for the Granada Sanitary District's application to become a

community service district (CSD). There was very little opposition at this meeting and the Commission approved the application. The next step is a protest hearing scheduled for February 19. There will be an election in June if 50% of the residents do not object. If the measure passes, the CSD would be formed in October. If/when the CSD is formed they plan to use property tax for funding. Their sewer service would have been stable for five years but establishing the CSD will cause a need for an increase to the sewer service charge.

(b) CSDA – Local Chapter: The next meeting is February 4, 2014.

(c) Redevelopment Oversight Board: There were no meetings.

(9) Daly City: Director Rizzi said that the brown bag program which provides food stuffs to the community will very likely be terminated in about 6 months since it appears that Lawson Hall will be sold.

He also reported that the eucalyptus trees on Schwerin Street are scheduled for removal in February.

(10) Brisbane: No report.

Staff Reports:

(11) Maintenance Director – consideration of matters relating to:

(a) Monthly report on District operations and maintenance: The Carlyle Station is operating properly. Some routine painting was done during the reporting period and the 42 year old water closet was replaced. The District's facilities within the utility undergrounding project were marked and potholing has begun. It was noted that the total flow for 2013 is significantly lower than recent years.

(12) District Engineer – consideration of matters relating to:

The Engineer is traveling out of the country; there is no report. The Clerk said she and the Engineer exchanged emails and Mr. Yeager said there had been minimal activity since his last report.

(13) District Counsel – consideration of matters relating to:

Both Counsel Bakker and Quint attended the CASA Conference in Palm Springs last month. During the Attorney's meeting there was discussion about compliance audits being conducted by the State Water Quality Board Enforcement Division. The Board was provided with the interview questions. Director Swanbeck asked Counsel Quint why there are so many questions regarding finances; that doesn't seem to have anything to do with observing the regulations relative to overflow issues. Counsel Quint said she would research and have an answer at the next meeting. This item will be placed on the February agenda for discussion.

Counsel Quint will also investigate the buying/selling of public entity excess property.

(14) District Clerk – consideration of matters relating to:

The District received a Public Records Act request from the San Jose Mercury News. They requested compensation information for employees. Information was provided for the Board since they are the only employees.

We received notice from the County that we will be receiving a \$33,052 payment for excess ERAF for 2010, 2011 and 2012.

Old Business: None

(15) Succession Planning

Counsel Bakker provided the President with a source but due to the holidays, she has not yet followed up. She will do so before the February meeting.

New Business:

(16) Special District Selection Committee representation at March 4, 2014 meeting

We received notice today from LAFCo. The President of the District is the recognized delegate to vote for special district representation. There is no need to authorize an alternate representative since President Gallagher will be attending the meeting.

(17) Reports on other matters: no action will be taken

Director Swanbeck told the Board that Orange County is trying to get a bill through the State Legislature to dissolve ALL special districts.

The Maintenance Director said that the annual CWEA conference is April 29-May 2 and will be in Santa Clara. There are numerous topics of interest for field personnel and also some that may be of interest to the Board. He mentioned that currently the State licenses treatment plant operators and the CWEA certifies collection system personnel.

Adjournment:

A motion made by Director Swanbeck, seconded by Quinteros and passed to adjourn the meeting at 7:49 P.M. The next meeting is February 27, 2014 at 7:00 P.M.

Submitted by Joann Landi