

BAYSHORE SANITARY DISTRICT

MINUTES

Regular Meeting of February 23, 2012

Opening of Meeting: The meeting was called to order at 7:03 P.M.

Roll Call:

Present: Gallagher, Quinteros, Rizzi, Swanbeck, Tonna

Absent: None

Also: Maintenance Director Landi, District Counsel Bakker, District Engineer Yeager, Clerk Landi and Manny Tonna

Oral and Written Communications: *(Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)*

- (1) Communications from members of the public
None
- (2) Communications from members of the District Board and Staff
President noted that the PG&E perimeter cement wall is currently under construction.
- (3) Acknowledgment of recent correspondence to the District
Correspondence was distributed prior to the meeting.

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the Regular Meeting of January 26, 2012 with correction to 14(a) changing amount from \$27.043 to \$27,043
- (5) Payment authorization for bills and compensation
- (6) Accept 1/31/12 report on District's current financial status
- (7) Accept January, 2012 checking account reconciliation
A motion was made by Director Quinteros, seconded by Director Swanbeck and passed by voice vote approving the consent items which include payment by check numbers 5355-5387.

Board Reports – consideration of matters relating to:

- (8) President Gallagher
 - (a) LAFCo: There was no meeting in February.
 - (b) CSDA – Local Chapter: The meeting was held on February 7, 2012. Supervisor David Pine was the guest speaker.
- (9) Daly City: Director Tonna reported that the Bulls, an affiliate of the Winnipeg Jets hockey team, will soon begin pouring ice at the Cow Palace in preparation for their first season. He believes that they will play about 30 dates at the Cow Palace.
- (10) Brisbane: We received a public notice regarding the Baylands. The City is amending a policy of the 1994 general plan which requires that the City adopt a specific plan prior to development of the subarea.

The description is vague and the question was posed, should we ask for more of an explanation? The Public Hearing is March 8, 2012 at the Brisbane City Hall. Director Swanbeck indicated that she would attend the Hearing. President Gallagher will secure a copy of the document.

Staff Reports:

(11) Maintenance Director – consideration of matters relating to:

(a) Monthly report on District operations and maintenance: There have been some problems with pump #1. Two days ago a mop head was removed from the pump. The pump will be monitored. There were no service requests but several USA notifications requiring utility markings.

(b) City of Daly City paving: The project area is on Partridge and Otilia Streets between Rio Verde and Schwerin Streets. The paving is on the cross streets with the actual intersections being untouched. Our manholes are in those intersections; none are in the actual project area. The City is also imposing a five year moratorium on street opening after the paving is complete. It is assumed that emergency work would be exempt. The Maintenance Director will let Daly City know that we have no manholes in their project area.

(12) District Engineer – consideration of matters relating to:

(a) January meter reading data: Again the computed readings are very close to the metered readings.

(b) SFPUC billing: The Engineer will arrange a meeting with the Brisbane Public Works Director, Randy Breault, who seems to be unaware of what is going on with regard to the SFPUC.

(c) SFPUC Crystal Springs Pipeline #2: Four permits are required and the contractor, Ranger Pipelines, wants a separate permit for a potable water discharge. Engineer Yeager explained that when the line is taken out of service it must first be drained. He has prepared a permit but does not believe the SFPUC needs to also issue a permit since it is potable water. A meeting with Daly City, Ranger Pipeline, the SFPUC and the District was held last month. Ranger Pipeline must submit design documents. The first step in the project is to perform potholing. The work could begin in March and take approximately six months. They are replacing a large section on Main Street. When they reach the PG&E property, they will be lining the pipe. The only place they will really be impacting the District's facilities is on Main Street.

(d) PG&E gas line replacement: Another PG&E project will begin late this summer. They are replacing a portion of their gas transmission line. They have not yet submitted plans.

(e) Deposit summary: The District requires permit deposits that cover field inspection, engineering, legal and administrative costs. There are a number of permits, either construction or industrial discharge, that ran over the deposit and were not billed for the overrun. There are others where there is a refund due, either because the project was abandoned or completed. There are a number of PG&E permits which will be up for renewal this year and they can be reconciled at that time. Any permits that will be expiring will receive notification from the Engineer. As to cost overruns, the fundamental question is who do we bill? The Clerk will work with the Engineer to issue billings and refunds. Counsel advised the Board that if the District is unable to locate the depositor, contractor, etc. funds held for seven years must be submitted to the State of California.

(13) District Counsel – consideration of matters relating to:

(a) Update - C&C of San Francisco and District Joint Powers Agreement renewal: Counsel has continued to send email inquiries and left telephone messages to various personnel but has not received any response.

- (14) District Clerk – consideration of matters relating to:
No report

Old Business:

- (15) City of Daly City – reciprocity agreement re project permit fees
No report.

New Business:

- (16) Abandoned pump station
Many years ago the District maintained a wooden cover over the channel. When the station was deactivated, the pumps were exercised every few months. At some point, the Board at that time, decided not to continue maintaining the facility and surrounding area. It is quite overgrown with weeds and brush. It was decided that the Maintenance Director will do a visual inspection quarterly.

- (17) Resolution appointing District representative for Redevelopment Oversight Board (ROB)
The District is the largest special district within the former Daly City Redevelopment Agency. We must appoint a representative to serve on the ROB or the Governor will make an appointment. The reason the ROBs exist is at the end of the day when the redevelopment winds down, all the entities that sit on the ROBs are the beneficiaries of the tax. Director Swanbeck made a motion to adopt Resolution 2012-01, a Resolution of the Bayshore Sanitary District to Appoint One Member to the Oversight Board of the Successor Agency to the Former Daly City Redevelopment Agency Pursuant to Health and Safety Code Section 34179 and to designate Iris Gallagher as the District member. The motion was seconded by Director Rizzi and passed by the following roll call vote:

Ayes: Gallagher, Quinteros, Rizzi, Swanbeck, Tonna
Noes: None

- (18) Reports on other matters: no action will be taken
None

Adjournment:

A motion was made by Director Quinteros, seconded by Director Swanbeck and passed to adjourn the meeting at 8:17. P.M. The next meeting is March 22, 2012.

Submitted by Joann Landi