

# BAYSHORE SANITARY DISTRICT

## MINUTES

Regular Meeting of November 17, 2011

**Opening of Meeting:** The meeting was called to order at 7:05 P.M.

**Roll Call:**

Present: Gallagher, Quinteros, Rizzi, Tonna

Absent: Swanbeck

Also: Maintenance Director Landi, District Counsel Bakker, Engineer Yeager and Clerk Landi

**Oral and Written Communications:** *(Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)*

(1) Communications from members of the public  
None

(2) Communications from members of the District Board and Staff

The Maintenance Director reported that a pipeline contractor made a contingent offer on 40 Industrial Way (Dependable Furniture). However, due to the onerous requirements made by the City of Brisbane, the offer was withdrawn. This is the second potential buyer who has walked away. Mr. Landi explained that at one time the District owned that parcel as well as the corner property now occupied by the statue factory.

Director Rizzi mentioned recent information regarding California Forward's efforts to gain support for a ballot initiative. CSDA is opposed to some of the components of that initiative.

(3) Acknowledgment of recent correspondence to the District

There was brief discussion regarding the response from CSRMA regarding liability coverage under the primary policy for Directors while conducting business for the District. The email received from Alliant included excerpts from the policy terms which do indicate that there is coverage.

**Consent Agenda:** *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

(4) Minutes of the Regular Meeting of October 27, 2011

(5) Payment authorization for bills and compensation

(6) Accept 10/31/11 report on District's current financial status

(7) Accept October, 2011 checking account reconciliation

A motion was made by Director Quinteros, seconded by Director Rizzi and passed by voice vote approving the consent items which include payment by check numbers 5310-5332.

**Board Reports** – consideration of matters relating to:

(8) President Gallagher

(a) LAFCo: The Commission met yesterday and discussed a County service area (La Honda). They are experiencing financial difficulties are working with the County regarding rates. Highlands Recreation District is scheduled for their review next month. Linda Craig (representing the public) is the new Chair and Supervisor Don Horsley is Vice Chair. The officer positions rotate among the types of entities represented—cities, county, special district and public.

Later in the meeting, President Gallagher said that some recently passed assembly/senate bills favor dissolution of districts. Martha Poyatos provided LAFCo members with a list of districts with 0 sphere of influence which are most vulnerable to dissolution. Bayshore SD is one of the several districts on that list.

(b) CSDA – Local Chapter: No report.

(9) Daly City: It was reported that the Dollar Store has opened.

(10) Brisbane: The November CAG meeting was cancelled. They are conducting tours of the Baylands again. If anyone is interested please contact President Gallagher.

**Staff Reports:**

(11) Maintenance Director – consideration of matters relating to:

(a) Monthly report on District operations and maintenance: The pump station is operating properly. There was a problem with the #2 pump caused by the C&C of San Francisco sampler. A large section of tubing broke and became lodged in the pump. The City samples our effluent for a short period each year to make sure that we are in compliance with the standards regarding the components of the effluent.

The lateral replacement project on Accacia Street has not yet begun but USA has been notified.

(12) District Engineer – consideration of matters relating to:

(a) October meter reading data: The calculated flow is greater than the metered flow due to rainfall events; that is not unusual.

(b) PG&E: The testing will not be done until the summer of 2012. They are in the process of requesting permit extensions.

(c) Sunquest: As discussed at the October meeting, a letter was sent to Howard Pierce regarding our ability to provide service.

(e) SFPUC Contract: Deferred to 13a.

(13) District Counsel – consideration of matters relating to:

(a) Update - C&C of San Francisco and District Joint Powers Agreement renewal: We hadn't heard from San Francisco for some time so Counsel called Todd Rydstrom. Todd apologized for it taking so long. Mr. Crispin called Counsel today and advised that San Francisco is in the middle of conducting a study to determine what a defensible wholesale rate is. There is no time line but they hope to have the study complete before the District would need another contract extension. The study would take into account what portion of the facilities are used by the District as well as the City of Brisbane. The second part of the work is to actually formulate rates after phase one is complete. We do not think their proposed postage stamp approach is equitable. Engineer Yeager said that he will call Randy Breault, Brisbane PW Director, to arrange a meeting. Counsel said that at least the study will provide some information. He will continue to follow up on the progress of the study.

(14) District Clerk – consideration of matters relating to:

(a) State Compensation Insurance Fund update: The Clerk resent the letter to SCIF under the President's signature. To date, we have not received acknowledgment of cancellation of the policy.

**Old Business:**

(15) City of Daly City – reciprocity agreement re project permit fees

The President has not yet spoken to Pat Martell about putting the gentlepersons' agreement in written form. In regard to the Accacia lateral replacement job, Daly City has received the USA notification.

**New Business:**

(16) Consideration/approval of Accacia Street lateral replacement project  
The project will begin at any time.

(17) Reports on other matters: no action will be taken  
The President and Clerk will plan the December post meeting dinner.

**Adjournment:**

A motion was made by Director Quinteros, seconded by Director Rizzi and passed to adjourn the meeting at 7:53 P.M. The next meeting is December 15, 2011.

Submitted by Joann Landi