

# BAYSHORE SANITARY DISTRICT

## AGENDA

Special Meeting of July 25, 2024 at 7:00 P.M.

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### Opening of Meeting and Roll Call:

### Public Hearing:

- (1) Approval of Sewer Service Charge Report for FY 2024-25; Resolution No. 2024-03
- (2) Approval of Collection of Delinquent Accounts on County Property Tax Roll
- (3) Adoption of FY 2024-2025 Annual Budget; Resolution No. 2024-04

**Oral and Written Communications:** (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (4) Communications from members of the public
- (5) Communications from members of the District Board and Staff
- (6) Acknowledgment of recent communications to the District

**Consent Agenda:** *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (7) Minutes of the June 27, 2024 meeting
- (8) Payment authorization for bills and compensation
- (9) Accept June, 2024 report on District's current financial status
- (10) Accept June, 2024 checking account reconciliation

### Board Reports – consideration of matters relating to:

- (11) President Gallagher
  - (a) LAFCo
  - (b) CSDA – Local Chapter
- (12) Daly City
- (13) Brisbane

### Staff Reports:

- (14) Maintenance Director – consideration of matters relating to:
  - (a) Monthly report on District operations and maintenance
- (15) District Engineer – consideration of matters relating to:
  - (a) June meter reading data
  - (b) Various cabling projects
  - (c) Daly City/North San Mateo County Sanitation District CPS Maintenance Scope
  - (d) 466 Oriente Street

- (e) Midway Village
  - (f) Carlyle Pump Station Master Plan
  - (g) Capacity Entitlement – Chevron Station
  - (h) SFPUC Contract
  - (i) BSD Budget FY 2024-25: Preliminary BSD Sewer Service Charges
  - (j) Pumped and non-pumped discharge
  - (k) Increased hourly rate
- (16) District Counsel – consideration of matters relating to:
- (a) Ordinance No. 109 an Ordinance Enacting Uniform Construction Cost Account Act Procedures:
- (17) District Clerk – consideration of matters relating to:

**Old Business:**

- (18) Succession Planning
- (19) District’s 100<sup>th</sup> Anniversary

**New Business:**

- (20) Resolution No. 2024-05 Allocating Funds to District Reserve, Contingency and Cash Flow Accounts for FY 2024-25
- (21) Reports on other matters: no action will be taken

**Adjournment:**

**Next Resolution #2024-06**  
**Next Ordinance #110**

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144 or [BayshoreSanitary@aol.com](mailto:BayshoreSanitary@aol.com).