

BAYSHORE SANITARY DISTRICT

36 Industrial Way, Brisbane, CA 94005

AGENDA

Regular Meeting of September 20, 2018 , 7:00 P.M.

Opening of Meeting:

Roll Call:

Oral and Written Communications: (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public
- (2) Communications from members of the District Board and Staff
- (3) Acknowledgment of recent correspondence to the District

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the Regular Meeting of August 23, 2018
- (5) Payment authorization for bills and compensation
- (6) Accept August 31, 2018 report on District's current financial status
- (7) Accept August, 2018 checking account reconciliation
- (8) Accept Fiscal Year 2017-18 audit

Board Reports – consideration of matters relating to:

- (9) President Gallagher
 - (a) LAFCo
 - (b) CSDA – Local Chapter
- (10) Daly City
- (11) Brisbane

Staff Reports:

- (12) Maintenance Director – consideration of matters relating to:
 - (a) Monthly report on District operations and maintenance
- (13) District Engineer – consideration of matters relating to:
 - (a) August meter reading data
 - (b) End of Year Procedures Manual
 - (c) Robertson School

- (d) Capacity Entitlements
 - (e) Leaking Manholes
 - (f) SFPUC Annual Service Charge
 - (g) Updated CIP/Master Plan
 - (h) 237 Accacia Street
 - (i) 515 Tunnel Road
 - (j) Tunnel Road reconstruction
 - (k) Midway Village
 - (l) Proposed Maintenance Contract with Daly City
 - (m) Smoke testing; I/I analysis
 - (n) Customer questions
- (14) District Counsel – consideration of matters relating to:
- (a) Director benefit policy - update
- (15) District Clerk – consideration of matters relating to:
- (a) Website hosting and maintenance – update and proposal to redesign website using Word Press

Old Business:

New Business:

- (16) Reports on other matters: no action will be taken

Adjournment:

Next Resolution #2018-06
Next Ordinance #104

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144 or BayshoreSanitary@aol.com.