

# BAYSHORE SANITARY DISTRICT

36 Industrial Way, Brisbane, CA 94005

## AGENDA

Regular Meeting of July 26, 2018 , 7:00 P.M.

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**Opening of Meeting:**

**Roll Call:**

**Public Hearing:**

- (1) Approval of Sewer Service Charge Report for FY 2018-19; Resolution No. 2018-02
- (2) Approval of Collection of Delinquent Accounts on County Property Tax Roll
- (3) Adoption of FY 2018-2019 Annual Budget; Resolution No. 2018-03

**Oral and Written Communications:** (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (4) Communications from members of the public
- (5) Communications from members of the District Board and Staff
- (6) Acknowledgment of recent correspondence to the District

**Consent Agenda:** *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (7) Minutes of the Regular Meeting of June 28, 2018
- (8) Payment authorization for bills and compensation
- (9) Accept June 30, 2018 report on District's current financial status
- (10) Accept June, 2018 checking account reconciliation

**Board Reports** – consideration of matters relating to:

- (11) President Gallagher
  - (a) LAFCo
  - (b) CSDA – Local Chapter
- (12) Daly City
- (13) Brisbane

**Staff Reports:**

- (14) Maintenance Director – consideration of matters relating to:
  - (a) Monthly report on District operations and maintenance

- (15) District Engineer – consideration of matters relating to:
  - (a) June meter reading data
  - (b) End of Year Procedures Manual
  - (c) Point Martin 1 and Point Martin 2
  - (d) Robertson School
  - (e) Capacity Entitlements
  - (f) Leaking manhole
  - (g) Sewer Service Charge
  - (h) Updated CIP/Master Plan
  - (i) 237 Accacia Street
  - (j) Brisbane Baylands
  - (k) Old DC firehouse – Habitat for Humanity
  - (l) 515 Tunnel Avenue
  - (m) Proposed maintenance contract with Daly City
  
- (16) District Counsel – consideration of matters relating to:
  - (a) Director benefit policy
  
- (17) District Clerk – consideration of matters relating to:
  - (a) First National – Tri Counties Bank merger
  - (b) Website hosting and maintenance

**Old Business:**

**New Business:**

- (18) Resolution #2018-04 setting appropriation limit for FY 2018-19
- (19) Resolution #2018-05 allocating funds to District Reserve, Contingency and Cash Flow Accounts for FY 2018-19
- (20) CASA August Annual Conference
- (21) CSDA September Annual Conference
- (22) Reports on other matters: no action will be taken

**Adjournment:**

**Next Resolution #2018-06**  
**Next Ordinance #104**

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

*AMERICANS WITH DISABILITIES ACT:* In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144 or [BayshoreSanitary@aol.com](mailto:BayshoreSanitary@aol.com).