

BAYSHORE SANITARY DISTRICT

36 Industrial Way, Brisbane, CA 94005

AGENDA

Regular Meeting of December 20, 2018 , 6:00 P.M.

Opening of Meeting:

Roll Call:

Oral and Written Communications: (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public
- (2) Communications from members of the District Board and Staff
- (3) Acknowledgment of recent correspondence to the District

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the Regular Meeting of November 29, 2018
- (5) Payment authorization for bills and compensation
- (6) Accept November 30, 2018 report on District's current financial status
- (7) Accept November, 2018 checking account reconciliation

Board Reports – consideration of matters relating to:

- (8) President Gallagher
 - (a) LAFCo
 - (b) CSDA – Local Chapter
- (9) Daly City
- (10) Brisbane

Staff Reports:

- (11) Maintenance Director – consideration of matters relating to:
 - (a) Monthly report on District operations and maintenance
- (12) District Engineer – consideration of matters relating to:
 - (a) November meter reading data
 - (b) End of Year Procedures Manual
 - (c) Robertson School
 - (d) Capacity Entitlements

- (e) Tunnel Road reconstruction
- (f) Smoke testing; I/I analysis
- (g) PG&E industrial discharge permit
- (h) PG&E Egbert Switching Station
- (i) Midway Village redevelopment
- (j) Proposed maintenance contract with North San Mateo County Sanitation District

(13) District Counsel – consideration of matters relating to:

(14) District Clerk – consideration of matters relating to:

- (a) Draft letter to property owners re smoke test findings and deficiencies on their property

Old Business:

New Business:

- (15) Meeting calendar for 2019
- (16) Election of officers for 2019
- (17) January CASA conference
- (18) Reports on other matters: no action will be taken

Adjournment:

Next Resolution #2018-06
Next Ordinance #104

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144 or BayshoreSanitary@aol.com.