

BAYSHORE SANITARY DISTRICT

36 Industrial Way, Brisbane, CA 94005

AGENDA

Regular Meeting of November 29, 2018 , 7:00 P.M.

Opening of Meeting:

Roll Call:

Oral and Written Communications: (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public
- (2) Communications from members of the District Board and Staff
- (3) Acknowledgment of recent correspondence to the District

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the Regular Meeting of October 25, 2018
- (5) Payment authorization for bills and compensation
- (6) Accept October 31, 2018 report on District's current financial status
- (7) Accept October, 2018 checking account reconciliation

Board Reports – consideration of matters relating to:

- (8) President Gallagher
 - (a) LAFCo
 - (b) CSDA – Local Chapter
- (9) Daly City
- (10) Brisbane

Staff Reports:

- (11) Maintenance Director – consideration of matters relating to:
 - (a) Monthly report on District operations and maintenance
- (12) District Engineer – consideration of matters relating to:
 - (a) October meter reading data
 - (b) End of Year Procedures Manual
 - (c) Robertson School
 - (d) Capacity Entitlements

- (e) Leaking manholes
 - (f) SFPUC Annual Service Charge
 - (g) Tunnel Road reconstruction
 - (h) Proposed Maintenance Contract with Daly City
 - (i) Smoke testing; I/I analysis
 - (j) PG&E industrial discharge permit
 - (k) 444 Rio Verde Street
 - (l) PG&E Egbert Switching Station
 - (m) Recology Tunnel Avenue
 - (n) Brisbane Corp Yard permit
- (13) District Counsel – consideration of matters relating to:
(a) Director benefit policy - update
- (14) District Clerk – consideration of matters relating to:
(a) Website revamp – update

Old Business:

New Business:

- (15) Extension of Engineering Agreement
- (16) Reports on other matters: no action will be taken

Adjournment:

Next Resolution #2018-06
Next Ordinance #104

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144 or BayshoreSanitary@aol.com.