

# BAYSHORE SANITARY DISTRICT

36 Industrial Way, Brisbane, CA 94005

## AGENDA

Regular Meeting of October 25, 2018 , 7:00 P.M.

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### Opening of Meeting:

### Roll Call:

**Oral and Written Communications:** (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public
- (2) Communications from members of the District Board and Staff
- (3) Acknowledgment of recent correspondence to the District

**Consent Agenda:** *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the Regular Meeting of September 20, 2018
- (5) Payment authorization for bills and compensation
- (6) Accept September 30, 2018 report on District's current financial status
- (7) Accept September, 2018 checking account reconciliation

### Board Reports – consideration of matters relating to:

- (8) President Gallagher
  - (a) LAFCo
  - (b) CSDA – Local Chapter
- (9) Daly City
- (10) Brisbane

### Staff Reports:

- (11) Maintenance Director – consideration of matters relating to:
  - (a) Monthly report on District operations and maintenance
- (12) District Engineer – consideration of matters relating to:
  - (a) September meter reading data
  - (b) End of Year Procedures Manual
  - (c) Robertson School
  - (d) Capacity Entitlements

- (e) Leaking Manholes
  - (f) SFPUC Annual Service Charge
  - (g) Updated CIP/Master Plan
  - (h) Tunnel Road reconstruction
  - (i) Midway Village
  - (j) Proposed Maintenance Contract with Daly City
  - (k) Smoke testing; I/I analysis
  - (l) PG&E industrial discharge permit
  - (m) 450 Martin Street SSO
  - (n) 453 Rio Verde Street
- (13) District Counsel – consideration of matters relating to:  
(a) Director benefit policy - update
- (14) District Clerk – consideration of matters relating to:  
(a) Website revamp – update

**Old Business:**

**New Business:**

- (15) Reports on other matters: no action will be taken

**Adjournment:**

**Next Resolution #2018-06**  
**Next Ordinance #104**

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144 or [BayshoreSanitary@aol.com](mailto:BayshoreSanitary@aol.com).