

BAYSHORE SANITARY DISTRICT

36 Industrial Way, Brisbane, CA 94005

AGENDA

Meeting of July 25, 2013, 7:00 P.M.

Opening of Meeting:

Roll Call:

Oral and Written Communications: (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public
- (2) Communications from members of the District Board and Staff
- (3) Acknowledgment of recent correspondence to the District

Public Hearing:

- (4) Approval of Sewer Service Charge Report for FY 2013-14; Resolution No. 2013-04
- (5) Approval of Collection of Delinquent Accounts on County Property Tax Roll
- (6) Adoption of FY 2013-14 Annual Budget; Resolution No. 2013-05

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (7) Minutes of the Regular Meeting of June 27, 2013
- (8) Payment authorization for bills and compensation
- (9) Accept 6/30/13 report on District's current financial status
- (10) Accept June, 2013 checking account reconciliation

Board Reports – consideration of matters relating to:

- (11) President Gallagher
 - (a) LAFCo
 - (b) CSDA – Local Chapter
 - (c) Redevelopment Oversight Board
- (12) Daly City
- (13) Brisbane

Staff Reports:

- (14) Maintenance Director – consideration of matters relating to:
 - (a) Monthly report on District operations and maintenance

- (15) District Engineer – consideration of matters relating to:
 - (a) June meter reading data
 - (b) Saddleback billing
 - (c) Royal Palace Inn
 - (d) Annual sewer service charges
 - (e) PG&E invoices
 - (f) Capacity entitlement
 - (g) Carlyle PS wastewater monitoring
 - (h) Connection fee analysis
 - (i) PG&E discharge permits
 - (j) SFPUC annual sewer service charge
 - (k) Meeting with Universal Paragon re Brisbane Baylands
 - (l) Old pump station
 - (m) 2013-2014 Engineering services rate increase

- (16) District Counsel – consideration of matters relating to:
 - (a) Samoan Church capacity entitlement; Resolution No. 2013-03

- (17) District Clerk – consideration of matters relating to:

Old Business:

- (18) Update on FY 2012-13 auditing service

New Business:

- (19) September 16-19 CSDA Conference in Monterey
- (20) Resolution #2013-06 allocating funds to District Reserve, Contingency and Cash Flow Accounts for FY 2013-14
- (21) Consider contract staff compensation increase(s)
- (22) Reports on other matters: no action will be taken

Adjournment:

Next Resolution #2013-07
Next Ordinance #101

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144, FAX (650) 366-1587 or BayshoreSanitary@aol.com.