

BAYSHORE SANITARY DISTRICT

AGENDA

Regular Meeting of July 26, 2012, 7:00 P.M.
36 Industrial Way, Brisbane, CA 94005

Opening of Meeting:

Roll Call:

Oral and Written Communications: *(Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)*

- (1) Communications from members of the public
- (2) Communications from members of the District Board and Staff
- (3) Acknowledgment of recent correspondence to the District

Public Hearing:

- (4) Approval of Sewer Service Charge Report for FY 2012-2013; Resolution No. 2012-04
- (5) Approval of Collection of Delinquent Accounts on County Property Tax Roll
- (6) Adoption of FY 2012-2013 Annual Budget; Resolution No. 2012-05

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (7) Minutes of the Regular Meeting of June 28, 2012
- (8) Payment authorization for bills and compensation
- (9) Accept 6/30/12 report on District's current financial status
- (10) Accept June, 2012 checking account reconciliation
- (11) Approval of Resolution No. 2012-03 establishing Appropriations Limit for Fiscal Year 2012-2013
- (12) Accept Fechter & Co. FY 2011-12 audit proposal

Board Reports – consideration of matters relating to:

- (13) President Gallagher
 - (a) LAFCo
 - (b) CSDA – Local Chapter
 - (c) Redevelopment Oversight Board
- (14) Daly City
- (15) Brisbane

Staff Reports:

- (16) Maintenance Director – consideration of matters relating to:
 - (a) Monthly report on District operations and maintenance
 - (b) Main Street, SFPUC 60” line replacement project
- (17) District Engineer – consideration of matters relating to:
 - (a) June meter reading data
 - (b) Annual Sewer Service Charge
 - (c) Fiscal Year 2012-2013 rate schedule
 - (d) PG&E
 - (e) SFPUC Non-residential inventory
 - (f) Reserve Account Resolution
 - (g) Connection Fee review
 - (h) Capacity Entitlements
 - (i) SFPUC billing
- (18) District Counsel – consideration of matters relating to:
 - (a) Update - C&C of San Francisco and District Joint Powers Agreement renewal
 - (b) Results of compensation and benefit inquiries and Consideration of Ordinance No. 98, Directors Meeting Compensation
- (19) District Clerk – consideration of matters relating to:
 - (a) FY 2011-12 annual audit update

Old Business:

- (20) Review/accept contract staff compensation increase(s)
Collection Systems Maintenance Service
Kennedy/Jenks
Meyers-Nave

New Business:

- (21) Resolution #2012-06 allocating funds to District reserve, contingency and cash flow accounts for FY 2012-13
- (22) CSDA 2012 Board Elections
- (23) August 8-11, 2012 CASA Conference
- (24) Reports on other matters: no action will be taken

Adjournment:

**Next Resolution #2012-07
Next Ordinance #99**

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144, FAX (650) 366-1587 or BayshoreSanitary@aol.com.