

BAYSHORE SANITARY DISTRICT

AGENDA

Regular Meeting of July 28, 2011, 7:00 P.M.
36 Industrial Way, Brisbane, CA 94005

Opening of Meeting:

Roll Call:

Oral and Written Communications: *(Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)*

- (1) Communications from members of the public
- (2) Communications from members of the District Board and Staff
- (3) Acknowledgment of recent correspondence to the District

Public Hearing:

- (4) Approval of Sewer Service Charge Report for FY 2011-2012; Resolution No. 2011-02
- (5) Approval of Collection of Delinquent Accounts on County Property Tax Roll
- (6) Adoption of FY 2011-2012 Annual Budget; Resolution No. 2011-03

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (7) Minutes of the Special Meeting of June 30, 2011
- (8) Payment authorization for bills and compensation
- (9) Accept 6/30/11 report on District's current financial status
- (10) Accept June, 2011 checking account reconciliation

Board Reports – consideration of matters relating to:

- (11) President Gallagher
 - (a) LAFCo
 - (b) CSDA – Local Chapter
- (12) Daly City
- (13) Brisbane

Staff Reports:

- (14) Maintenance Director – consideration of matters relating to:
 - (a) Monthly report on District operations and maintenance
 - (b) Grease trap ordinance
 - (c) Robinson Drive emergency sewer replacement

- (15) District Engineer – consideration of matters relating to:
 - (a) June meter reading data
 - (b) Universal Paragon
 - (c) 2011-2012 Sewer Service Charge Report
 - (d) Connection Fee calculations
 - (e) Capacity Entitlement Charge
 - (f) Reserve Resolution (see #19 below)
 - (g) PG&E
 - (h) SFPUC Agreement

- (16) District Counsel – consideration of matters relating to:
 - (a) Update - C&C of San Francisco and District Joint Powers Agreement renewal

- (17) District Clerk – consideration of matters relating to:
 - (a) Update - FY 2010-11 audit

Old Business:

- (18) Review/accept contract staff compensation increase(s)

New Business:

- (19) Resolution #2011-04 allocating funds to District reserve, contingency and cash flow accounts for FY 2010-11
- (20) Consideration regarding write off of uncollectible sewer service charges
- (21) Reports on other matters: no action will be taken

Adjournment:

**Next Resolution #2011-05
Next Ordinance #98**

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144, FAX (650) 366-1587 or BayshoreSanitary@aol.com.