

# BAYSHORE SANITARY DISTRICT

## AGENDA

Regular Meeting of July 22, 2010, 7:00 P.M.  
36 Industrial Way, Brisbane, CA 94005

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### Opening of Meeting:

### Roll Call:

**Oral and Written Communications:** *(Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)*

- (1) Communications from members of the public
- (2) Communications from members of the District Board and Staff
- (3) Acknowledgment of recent correspondence to the District

### Public Hearing:

- (4) Approval of Sewer Service Charge Report for FY 2010-2011; Resolution No. 2010-02
- (5) Approval of Collection of Delinquent Accounts on County Property Tax Roll
- (6) Adoption of FY 2010-2011 Annual Budget; Resolution No. 2010-03

**Consent Agenda:** *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (7) Minutes of the Special Meeting of June 24, 2010
- (8) Payment authorization for bills and compensation
- (9) Accept 5/31/10 and 6/30/10 report on District's current financial status
- (10) Accept June, 2010 checking account reconciliation
- (11) Resolution 2010-01 establishing FY 2010-2011 Appropriations Limit

### Board Reports – consideration of matters relating to:

- (12) President Gallagher
  - (a) LAFCo
  - (b) CSDA – Local Chapter
- (13) Daly City
- (14) Brisbane

**Staff Reports:**

- (15) Maintenance Director – consideration of matters relating to:
  - (a) Monthly report on District operations and maintenance
  
- (16) District Engineer – consideration of matters relating to:
  - (a) Brisbane Landfill (Universal Paragon/Geosyntec)
  - (b) June meter reading data
  - (c) Annual Sewer Service Charge Report
  - (d) Annual Sewer Service Charges – 515 Tunnel
  - (e) Entitlement and Connection Fee analysis
  - (f) Extra capacity charges
  - (g) Commercial inventory
  - (h) PG&E Groundwater Remediation Discharge
  - (i) Updated Rate Schedule
  
- (17) District Counsel – consideration of matters relating to:
  - (a) Temporary discharge permit options and language
  - (b) Records retention – what and for how long?
  - (c) Consideration of an ordinance amending Ordinance No. 95, “An Ordinance Adopting the Bayshore Sanitary District Ordinance Code” Relating to Connection Fees for Temporary Connections
  
- (18) District Clerk – consideration of matters relating to:
  - (a) SB 90/State Mandated Cost Program, Brown Act Reform – update:
  - (b) 904 Saddleback Drive Small Claims action

**Old Business:**

- (19) Review/accept contract staff compensation increase(s)
- (20) Set date for workshop for review/discussion of wastewater treatment contract

**New Business:**

- (21) Resolution #2010-04 allocating funds to District reserve, contingency and cash flow accounts for FY 2010-11
- (22) August 17-21 CASA Conference in Monterey
- (23) Reports on other matters: no action will be taken

**Closed Session:**

- (24) Conference with Legal Counsel – existing litigation (Subdivision [a] of Section 54956.9) Bayshore Sanitary District v. City & County of San Francisco, San Francisco Public Utilities Commission; Case No. CGC 07-469434

**Adjournment:**

**Next Resolution #2010-05  
Next Ordinance #97**

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

*AMERICANS WITH DISABILITIES ACT:* In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144, FAX (650) 366-1587 or [BayshoreSanitary@aol.com](mailto:BayshoreSanitary@aol.com).